

## **GUIDELINES FOR THE UISBC RESOLUTIONS COMMITTEE** [*reformatted*]

Resolutions of courtesy should originate from the Resolutions Committee.

The Resolutions Committee shall consider the appropriateness of each resolution presenting all appropriate resolutions to the Convention at the designated time.

Other than resolutions of courtesy, the Resolutions Committee is under no obligation to present any resolution received from a messenger and/or representative or to initiate resolutions except as exercising their own prerogative as a messenger and representative of their church.

In order to facilitate thorough consideration and to expedite the Committee's work, all proposed resolutions shall:

1. Be submitted to the Committee on Resolutions for review and consideration at least 30 days before the scheduled annual meeting.
2. Be addressed to the Committee on Resolutions in care of the UISBC at its registered mailing or e-mail address (electronic copies are preferred),
3. Be concise, typewritten, titled, and dated,
4. Be accompanied by a letter from a church qualified to send a messenger to the annual meeting of the UISBC certifying that the person submitting the resolution is a member in good standing,
5. Include complete contact information for both the person submitting it, and his or her church.

A proposed resolution:

1. Should be pertinent and relevant to the mission and ministry of the UISBC and its churches and relate specifically to matters which can be addressed locally by the cooperating churches of the UISBC.
2. Should avoid repetition. If a proposed resolution is similar to a previously passed resolution, the new resolution must contain a clear statement on how the proposal is new or different than previous resolutions.
3. Will not be considered which is in any way an attack against any person or entity and the resolution will not contain personal references.
4. Should be positive in nature and seek to build up the cooperating churches of the UISBC.

The Committee on Resolutions shall prepare and submit to each annual meeting of the Convention only such resolutions the Committee recommends for adoption. Such resolutions may be based upon proposals received by the Committee or may originate with the Committee.

For resolution proposals rejected by the Committee, the Committee will contact the presenter and give their reasoning for declining the resolution proposal. Only resolutions recommended by the Committee may be considered by the Convention.